

Burbage Village Hall and Recreation Grounds Charitable Incorporated Organisation (CIO)

Charity number 1163221

Minutes of the Extraordinary General Meeting held on...Thursday 27th April 2017

In the village hall at 7.30pm

Committee Present:

Mr Keith Jones (KJ)	Trustee
Mrs Mich Angell (MA)	Trustee and Minutes Secretary
Mrs Susan Masey (SM)	Trustee and Church Representative
Mrs Louise Clarke (LC)	Trustee
Mrs Helen Minton (HM)	Co-opted Trustee
Mr Tony Walker (TW)	Co-opted Trustee

For administration purposes and brevity, names are abbreviated as shown in brackets.

Also Present: Chris Webster (Treasurer), Wendy Jones (Bookings and volunteer),

Ginny Warren (Volunteer) , Louise Gordon (Bookings)

There were 78 members of the public attending.

ITEM	HEADING	INFORMATION
1	Apologies	Sandy Rex(Trustee) and Annie Fellowes (Co-opted Trustee)
2	Introduction	<p>Keith Jones volunteered to chair the meeting and gave an introduction, including the history of events which led up to the need for this EGM. i.e. the dwindling number of Trustees and volunteers, the Chairman moving away, and other administrative elements which made the running of the VH and the administration of the CIO by four Trustees, almost impossible. Previous appeals for help and support resulted sadly, in just one person coming forward, hence the need for the EGM. Thankfully, this advertising campaign and the real possibility of the VH closing, brought forth a lot more applications for both Trustees and volunteers. Consequently, three more Trustees were co-opted on to the committee, the maximum permitted by the constitution , with more pending, at the AGM when all the current Trustees need to be re-elected. The committee was then introduced individually.</p> <p>Keith reported that the review of hire charges had been successfully implemented and now reflect a more realistic set of hire charges over next three year period.</p> <p>Keith then expanded on the generally poor condition of the hall itself, with leaks to the roof, the adjoining gulley etc. and the ongoing plans for repair and maintenance.</p> <p>The worst of the building problems were mentioned, i.e. The Asbestos content of the roof and perhaps the building itself, (an asbestos register will be implemented)</p>

		<p>Poor insulation, the electrical supply, modernisation on the kitchen etc. It was also pointed out that the Neighbourhood Plan is at the moment, complicating matters and correspondence with BPC is ongoing to try and clarify matters regarding the control of VH Land should it be included in the planned local Green Space designation.</p> <p>The Committee therefore needed to make a decision, to A) repair the VH as is and keep it going for as long as possible or to B) stop maintenance and start looking /fund raise for a new build. The two questions were put to the public present with a show of hand and it was shown that approximately 98% were behind keeping the current hall going, with priority being given to the repair of the roof.</p> <p>Keith then brought his report to a close and asked for questions / comments from the floor.</p> <p><u>Q. Is the CIO able to obtain grants despite ownership of the land?</u> A. Yes, it is able and has done so. We still have to for example, pay for the upkeep of Barn Meadow. Area boards and Charities will also give funds. TW reported that volunteer hours can also count towards grant applications.</p> <p><u>Q. Is it possible to have a statement from the treasurer?</u> A. Yes, statements are presented to the Charity Commission and our committee and for everyone's information, the amounts held in our Current and Deposit accounts are £12,000 and £32,000 respectively.</p> <p><u>Q. Why are the grounds (Barn Meadow) not being used as much as they used to be?</u> A. Because no one is forming/running groups/teams any more. The Committee is not responsible for organising usage.</p> <p><u>Q. Are there dedicated trustees for each area, maintenance, fundraising etc.?</u> A. Yes, there were sub committees formed, but which now have to be re-organised to encompass the new Trustees and volunteers.</p> <p><u>Q. Had the committee thought about running a youth club?</u> A. In the past, a youth club was formed but was not successful, with parents using it as a baby sitting facility and the children taking advantage of parents' absence to disappear. Currently, no one wishes to organise another club.</p> <p>LC asked for help from the public in bringing new ideas and support for improving facilities and fundraising events.</p> <p><u>Q. As the current usage is mostly by regular hirers, wasn't there a chance that the hall usage will not increased despite any improvements?</u> A. Yes, but that is a bit negative. It may or may not happen. KJ said that the committee is looking into other user events such as an Internet Café, which will perhaps bring in different age groups and ideas in itself.</p> <p><u>Q. Should a professional fund raiser be consulted?</u> A.TW - Having had some experience, he did not recommend it. Local volunteers apparently produced better results.</p> <p><u>Q. Are the current Trustees going to stay?</u> KJ – We hope so, and we are able to take on more Trustees at the AGM. We are still looking for more Trustees and our top limit is 18, but 6 of those must be from a user group.</p>
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3	CIO status	<p>The CIO status was explained - the need for processes to be started up and for the backlog of information to be collected / reviewed, to ensure the CIO is functioning correctly , following all the protocols required of it by our constitution, the law and the Charity Commission.</p> <p>It was also explained that changes to the Constitution were ongoing and that the new constitution itself would ensure the safe keeping of the land for the benefit of the village.</p>
4	Future of the Village Hall	<p>The committee hopes to move forward, to engage more Trustees and volunteers to help keep the village hall running and in good repair ,to increase hire / revenue and to fund raise for the future of the hall.</p> <p>TW asked if anyone thinks they have skills which might help, to please come forward. There is a volunteer list already now in use so if people wanted to add their name, that would be very welcome.</p>
5	Any other business	<p>Mr Gavin Ketchen gave some information about the 2017 Gala in July, illustrating the use of the village hall and that it will be able to fundraise on its own behalf during that week. He also stated that any profit making/non nominated contributors will be paying into VH funds, to cover the use of facilities during the event.</p> <p>Gavin also thanked the Trustees and helpers for their vigorous efforts to keep the VH running.</p> <p>There was some general discussion / confirmation about subjects already covered, specifically the intent to maintain and repair the VH in order to keep it running.</p>
6	Close of meeting	<p>KJ thanked everyone for braving the elements to come to the meeting and thanked them also for their valuable input and decisions.</p> <p>The meeting closed at 9pm.</p>