

Burbage Village Hall and Recreation Grounds C.I.O

Registered Charity No. 1163221

TRUSTEE MEETING AGENDA

THURSDAY 22nd September 2016

*** 8.00 p.m. – VILLAGE HALL**

* Approximate start time - this meeting continues on from AGM

** Length of meeting can be extended to 9 pm by agreement of all Trustees

<u>Item No.</u>	<u>Item</u>	<u>Approx.Time</u> <u>(Guidance</u> <u>only**)</u>
19	Minute Secretary - person tonight.	8.00
20	Apologies for absence.	8.01
21	Officer nominations and appointments	8.03-8.08
22	Approval of the minutes of the Trustee Meeting on 20th July 2016	8.09 - 8.11
23	Any time important Trustee update prior to the next meeting.	8.12-8.15
24	Any urgent matter for decision tonight.	8.16-8.25
25	Agree date of next meeting	8.26-8.30